Note these Bylaws were amended at a properly constituted SGM on 18 September 2025
Chris D'Arcy. Hon. Secretary

Bylaws of the Rotary Club of Beaumaris Inc.

Registration no. A0013606F

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Article 1 Definitions

1. Board:	The board of directors of this club.
2. Director:	A director on this club's board.
3. Member:	A member, other than an honorary member, of this club.
4. Officer:	A member of this club's Board of Directors
5. Quorum:	The minimum number of participants who must be present when a vote is taken: one-third of the club's members for club decisions and a majority of the directors for club board decisions.
6. RI:	Rotary International.
7. Year:	The 12-month period beginning 1 July.

Article 2 Board

The governing body of this club is its board of directors, consisting of, at a minimum, the president, immediate past president, president-elect (vice president), secretary and treasurer.

Article 3 Elections and Terms of Office

Section 1 — One month before elections, members nominate candidates for president, secretary, treasurer, and any open director positions. The nominations may be presented by a nominating committee, by members from the floor, or both. Nomination of the President is by a nominating committee comprising the President, President Elect and one member.

Section 2 — The candidate who receives a majority of the votes for each office is declared elected to that office.

Section 3 — If any officer or board member vacates their position, the remaining members of the board will appoint a replacement.

Section 4 — If any officer-elect or director-elect vacates a position, the remaining members of the board-elect will appoint a replacement.

Section 5 — The terms of office for each role are:

President —	One year
Treasurer —	One year
Secretary —	One year
Sergeant-at-arms —	**
Director —	One year

The President Elect is considered the Vice President to meet the requirements of the Constitution.

** In accordance with Article 11 section 2 of the Constitution the board declares the position of Sergeant-at-Arms vacant and in lieu thereof authorizes the Club Administration Committee to appoint a chairperson for each weekly meeting and, as otherwise required on a rotation basis, to preside over the meeting.

Article 4 Duties of the Officers

Section 1 — The president presides at club and board meetings.

Section 2 — The immediate past president serves as a director on the club board.

Section 3 — The president-elect prepares for his or her year in office and serves as a director.

Section 4 — The vice president (president elect) presides at club and board meetings when the president is absent.

Section 5 — A director attends club and board meetings.

Section 6 — The secretary keeps membership and attendance records, issues an agenda and keeps minutes of the Board meetings and retains the club records

Section 7 — The treasurer oversees all funds and provides an accounting of them.

Article 5 Meetings

Section 1 — An annual meeting of this club shall be held each year before the 30th of November to elect the officers and directors who will serve for the next Rotary year.

Section 2 — This club meets as follows: Thursdays at 7 pm. Reasonable notice of any change or cancellation of the regular meeting will be given to all club members.

Section 3 — Board meetings are held each month. Special meetings of the board are called with reasonable notice by the president or upon the request of two directors.

Section 4 — There are no formal minimum attendance requirements for members at club meetings, but an expectation of commitment to club activities generally. Membership can be terminated for good cause, as set out in the Constitution.

Article 6 Dues

Annual club dues are $330, or as determined by the Board in each May, prior to commencement of the Rotary year. Membership dues shall be payable annually prior to the beginning of the Rotary year, or as otherwise determined by the Board. New members will pay pro-rata dues. Annual club dues include RI per capita dues, subscriptions to an official magazine, district per capita dues, club fees, and any other Rotary or district per capita assessment. An additional uniform / equipment fee of $100 (or an amount as determined by the Board) will be charged to new members on induction.

Article 7 Method of Voting

The business of this club is conducted by voice vote or a show of hands except in the election of officers and directors, which may be conducted by ballot. The board may also provide a ballot for a vote on some resolutions.

Article 8 Committees

Section 1 —This club's committees comprise those listed in article 11, section 7, of the Beaumaris Rotary Club Constitution; the following Service Projects committees may also be included:

- Service Project - Community Service
- Service Project - International
- Service Project - Youth
- Service Project - Indigenous

The Board, or President may appoint additional committees as needed.

Section 2 — The president is an ex officio member of all committees.

Section 3 — Each committee's chair is responsible for the regular meetings and activities of the committee, supervises and coordinates its work, and reports to the board on all committee activities.

Section 4 — Except where special authority is given by the Board, committees shall not take action until a report has been made and approved by the Board. The president or the Board shall refer additional business to a specific committee as needed.

Article 9 Finances

Section 1 — Before each fiscal year starts, the board prepares an annual budget of estimated income and expenditures.

Section 2 — The treasurer deposits club funds in a financial institution or institutions designated by the board. The accounts comprise two main accounts: one for club operations and one for service projects. Separate accounts may be opened for special service projects, investment of funds in interest bearing deposits and for any other reasonable purpose approved by the board. Club officers will ensure measures are in place to limit the club's exposure in the event of any misuse of an associated debit card facility.

Section 3 — Bills are paid by the treasurer or another authorised officer and approved by one other authorised officer or director, who may be the treasurer. Should any bill be paid by one authorised officer or director as an exception under any reasonable circumstance, such payment must be confirmed by another authorised officer or director at the next scheduled board meeting.

Section 4 — A qualified person conducts a thorough annual review of all financial transactions.

Section 5 — Club members will receive an annual financial statement of the club.

Section 6 — The fiscal year is from 1 July to 30 June.

Article 10 Method of Electing Members

Section 1 — A member proposes a candidate for membership to the board and/or the membership committee, or another club proposes one of its transferring or former members.

Section 2 — The board approves or rejects the candidate's membership application within 30 days and notifies the proposing member of its decision.

Section 3 — If the Board approves the candidate's application the application will then be put to the members, who have 7 days to object in writing.

Section 4 — If no objections are received, the prospective member is invited to join the club.

Section 5 — The club may elect in accordance with the standard Rotary club constitution, honorary members proposed by the Board. Honorary membership is for a period of 12 months and may be extended by the Board.

Article 11 Resolutions

No resolution or motion to commit this club on any matter shall be considered by the club until it has been considered by the board. Such resolutions or motions, if offered at

a club meeting, shall be referred to the board without discussion.

Article 12 Amendments

These bylaws may be amended at any regular club meeting. Changing the club bylaws requires sending written notice to each member 21 days before the meeting, having a quorum present for the vote, and having two-thirds of the votes support the change. Changes to these bylaws must be consistent with the Standard Rotary Club Constitution, the RI Constitution and Bylaws, and the Rotary Code of Policies.